

**OFFICIAL MINUTES
OF THE
INFRASTRUCTURE SURTAX
INDEPENDENT CITIZEN OVERSIGHT COMMITTEE
PALM BEACH COUNTY, FLORIDA**

FEBRUARY 20, 2025

**THURSDAY
10:00 A.M.**

**1st FLOOR, KEN ROGERS MEMORIAL CHAMBERS
WEST PALM BEACH, FL**

MEMBERS:

Maria S. Antuña
Debra A. Chandler
Patrick J. Franklin
Sandra Hammerstein
Maziar Keshavarz
Rex Kirby
Frank D. Lewis
John R. Smith, Chair
Christine M. Thrower-Skinner
Lee Waring, Vice Chair
Kimberly Weston

COUNTY STAFF PRESENT:

Daniella Alcin, Budget Analyst II, Office of Financial Management and Budget (OFMB)
Isami Ayala-Collazo, Assistant County Administrator and Facilities Development and Operations Director (FDO)
Sherry Brown, Director IV, OFMB
Steve Carrier, Assistant County Engineer, Engineering and Public Works
May Cheng, Senior Professional Engineer, Engineering and Public Works
Jason Crosby, Deputy Director, FDO
Alicia DeAbreu, Division Director II, OFMB
Fernando DelDago, Director I, FDO
Robert Hamilton, Division Director I, Parks and Recreation
Fattoush Jafar, Principal Professional Engineer, Engineering and Public Works
Tony Montero, Director of Contract Oversight, Office of Inspector General
Eric McClellan, Division Director IV, FDO
Michael Pitter, Planning Technician, FDO
Richard Sena, Assistant County Attorney I, County Attorney

ALSO PRESENT:

Jonathan Jordan, Principal/Senior Project Manager, Jacobs Project Management Co.
Stuart Patterson, Senior Project Manager, Jacobs Project Management Co.

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:

Danielle Freeman, Deputy Clerk

1. Call to Order

The chair called the meeting to order at 10:02 a.m.

2. Roll Call

Present: Maria Antuña, Debra A. Chandler, Patrick J. Franklin, Sandra Hammerstein, Maziar Keshavarz, Frank Lewis, John Smith, Christine Thrower-Skinner, and Lee Waring

Absent: Rex Kirby and Kimberly Weston

3. Elect Chair and Vice Chair

Mr. Smith solicited nominations for chair.

Ms. Thrower-Skinner proposed keeping Mr. Smith as chair. There were no other nominations.

Mr. Keshavarz nominated Mr. Franklin as vice chair. There were no other nominations.

MOTION to appoint John Smith as chair. Motion by Christine Thrower-Skinner, seconded by Mr. Keshavarz, and carried 9-0.

MOTION to appoint Patrick Franklin as vice chair. Motion by Maziar Kesharvarz.

Mr. Smith stated that no second was needed.

4. Approve Minutes – November 21, 2024

MOTION to approve the November 21, 2024, minutes. Motion by Debra Chandler, seconded by Christine Thrower-Skinner, and carried 9-0.

5. Revenue Report

Ms. Brown provided an update on the revenue report. She said that they expected to meet the \$2.7 billion threshold by March.

Ms. Thrower-Skinner asked if the committee would sunset at some point.

Ms. Brown stated that the committee would continue to meet until the funding was spent. She also mentioned that capital projects would require significant time to finalize, which

meant the committee's meetings would extend beyond the originally anticipated sunset period.

Discussion ensued.

6. Expense Report

a. Presentation by Jacobs Project Management Co.

Jonathan Jordan, Principal/Senior Project Manager for Jacobs Project Management Co., delivered a slide presentation that included a breakdown of the expenditure report.

Mr. Keshavarz requested information on the mechanism used to rank the projects for funding and the pace of the process.

Ms. Brown stated that assessments were made based on safety and the worst cases to assign the highest priority and earliest funding. She said that revenue collection had occurred faster than anticipated and outpaces expenditures.

7. Budget Transfers / Project Presentations

a. FD&O

1. Type 3: 25-01 Evidence Building

Ms. Ayala-Collazo presented background information on the PBSO Evidence Building project.

Ms. Brown clarified that a Type 3 transfer referred to Program Reserve funding designated for projects that had been previously planned.

Ms. Thrower-Skinner inquired if the project was new construction or a renovation.

Discussion ensued regarding the project, and Ms. Ayala-Collazo responded to questions from the members.

MOTION to approve the Type 3 transfer. Motion by Debra Chandler, seconded by Lee Waring, and carried 9-0.

b. Engineering and Public Works

1. Type 1: 25-01-Congress Ave/Okeechobee to Palm Beach Lakes

2. Type 1: 25-02-Lakes of Boca Raton (Residential Roads)

Mr. Carrier provided a slideshow presentation, and he reiterated that Type 1 transfers were for informational purposes only.

3. Type 2: 25-03-Lantana Road and Congress Avenue

Mr. Carrier discussed the costs and details of the Type 2 transfer from the Engineering Department Reserve.

Discussion ensued regarding the specifics of the project.

MOTION to approve the Type 2 transfer. Motion by Debra Chandler, seconded by Maziar Keshavarz, and carried 9-0.

c. Parks and Recreation

1. Type 1: 25-01-Sports Lighting Replacement Countywide FY20

2. Type 1: 25-02-Sports Lighting Replacement Countywide FY21

Mr. Hamilton provided an update on the North County Aquatic Center renovations. He added that the project could be completed as early as the end of the year or in 2026.

Mr. Keshavarz stated that it was a great facility, and he fully supported the project.

Mr. Hamilton explained that the project currently did not require any action from the committee; however, he noted that the facility would need to be fully closed at some point for renovation purposes. He stated that efforts were being made to prevent the closure from lasting an entire year.

8. 2024 Annual Report

Ms. Brown presented the 2024 annual report, outlining the committee's implemented directives same as done for prior annual reports.

Ms. Thrower-Skinner stated that the report was very well done.

MOTION to accept the annual report. Motion by Patrick Franklin, seconded by Debra Chandler, and carried 9-0.

9. Other Committee Business

Ms. DeAbreu announced that the upcoming IST committee meeting in May would take place in the FDO building, in the training room on the first floor.

10. Public Comment

No comments were made.

11. Adjourn

At 10:56 a.m., the chair declared the meeting adjourned.

APPROVED:

Chair/Vice Chair